

To: Licensed Certified Social Workers; Licensed Marriage and Family Therapists or Psychologists. Registered Associate Marriage and Family Therapists and Associate Clinical Social Workers with proper supervision and experience

From: First 5 San Luis Obispo County

Date: Sept 14, 2018

Subject: Requesting Bids for Family Support Counseling Services

First 5 San Luis Obispo County is seeking bids for a provider of bilingual (English/Spanish) family support counseling services to parents and family caregivers of children from birth to age 5, as well as with pregnant women and their partners, with an emphasis on high-need families in San Luis Obispo County.

The following focus areas will be targeted for services by a bilingual practitioner: crisis intervention, trauma, postpartum mental health wellness, child social and emotional development, parenting skills, Adverse Childhood Experiences, child abuse prevention, domestic violence prevention, sexual abuse prevention and parenting support.

Services and Timeline

First 5 San Luis Obispo County will allocate funding for Family Support and Counseling (FSC) services and required travel, materials and supplies.

Bid Request Release	Reply Due	Expected Contract Award	Expected Contract Launch	Funding Ends
Sept 14, 2018	Oct 4, 2018	Oct 24, 2018	Nov 1, 2018	June 30, 2020

Additional Information:

- Hours of Service:** First 5 is seeking approximately 16 hours a week of services. Flexible scheduling, including evening hours, may be required based on client needs.
- Location:** Services will be delivered in SLO County at sites to be determined during contract negotiations. Oceano and Paso Robles are primary service delivery locations. Office space for FSC services will be provided.
- Comprehensive Services:** FSC may work with children, and adults. The range of services to be provided may include individual, group counseling, and family counseling.
- Referrals:** Families will be referred to FSC through existing early childhood community resource and referral networks.
- Bids/Contract Award:** First 5 will choose provider/s and award contract/s based on a combination of qualifications, experience, flexibility/fit and competitive bids.

Required Experience and Qualifications:

1. Provider Qualifications:

- a. Education/Licensure- The service provider will have, at a minimum, a Master's Degree, and will be a Licensed Certified Social Worker (LCSW); licensed Marriage and Family Therapist (LMFT); or licensed Psychologist. Registered Associate Marriage and Family Therapists and Associate Clinical Social Workers with proper supervision and experience will be considered.
- b. Experience and Area of Expertise
 1. Practitioner should have experience working with young children (aged 0-5) and their families.
 2. The preferred applicant will have experience and expertise in Early Childhood with emphasis on assessment and treatment. Examples of and expertise in preferred domains of knowledge include:
 - Parenting, Family Functioning and Child-Parent Relationships
 - Infant, Toddler and/or Preschool Social Emotional Development
 - Biological and Psychosocial Factors
 - High-Risk Influences
 - Adverse Childhood Experiences
 - Trauma Informed Care
 - Risk and Resiliency
 - Observation, Screening, Assessment, Diagnosis, and Intervention
 3. Culturally and Linguistically Appropriate. Some children and families receiving services may come from predominately Spanish-speaking homes. It is required that the provider is bilingual/biliterate (English/Spanish).
- c. Who May Apply
 1. Qualified Individuals in Private Practice
 2. Non-profit organizations with 501c3 status
 3. City/County Governments
 4. School/School Districts
 5. Community Based Organizations that serve high-need families

Submitting a Bid

Bids should be emailed to jwells@first5slo.org. Please submit your bid as an attached PDF or Word document. **All bids are due by 5 PM, Oct 4, 2018.** Bids must include the following:

- A cover letter describing you or your organization's interest and expertise in providing these services.
- An estimated budget for providing services.
- A current resume or description summarizing designated staff experience and training, including experience working with children birth to age 5 and their families.
- Proof of Malpractice Insurance.
- Proof of General Liability Insurance.
- Evidence of Degrees and License(s).
- Copy of CA Driver's License.
- IRS form W-9